

**ORDER OF BUSINESS  
BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA**

**OCTOBER 24, 2006**

**TUESDAY  
9:30 A.M.**

**COMMISSION  
CHAMBERS**

**1. CALL TO ORDER**

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance

**2. AGENDA APPROVAL**

- A. Additions, Deletions, Substitutions
- B. Adoption

**WORKSHOP SESSION**

- 3. 9:30 A.M. [BCC Roles & Responsibilities as the Governing Board for the Head Start/Early Head Start Programs](#) (Community Services)**

**4. REGULAR AGENDA**

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4. REGULAR AGENDA

A. ADMINISTRATION

1. **Staff recommends motion to approve:** a Business Incubation Program Grant Agreement with The Enterprise Development for Glades Entrepreneurs, Inc., (EDGE Center) in the amount of \$88,000 from October 1, 2006 to September 30, 2007. **SUMMARY:** The proposed \$88,000 Incubation Program Grant Agreement with The EDGE Center will provide for operational expenses to assist start-up and existing businesses and improve the services offered to the business community. The scope of services outlined for the FY 2007 contract include: creating 20 new full-time jobs and 15 new businesses, providing technical assistance to 100 businesses/entrepreneurs, generating \$15,000 in revenue from operations, and signing 20 new incubation agreements with clients. As of September 30, 2006, EDGE's performance of its existing Agreement (R2005-1951) with Palm Beach County is shown below. The EDGE Center and the entire Glades communities were greatly affected by the 2005 hurricane Wilma, which had a direct negative impact on the delivery of services. A highlight of its performance was the micro-business training for eight (8) youth. Countywide (DW)

Performance Measure	FY 06 Contracted	Actual Results 10/1/05-9/30/06	% Accomplished
Jobs Created	16	4	25%
New Business Created	10	5	50%
Businesses Assisted	100	180	180%
Revenue from Operations	9,000	4,310	48%
New Incubation Agreements	10	35	350%

2. **Staff recommends motion to approve:** a \$99,000 Agreement with the World Trade Center Palm Beach, Inc., (WTCPB) to provide for assistance in International Economic Development through the development and expansion of local and newly created businesses from October 1, 2006 to September 30, 2007. **SUMMARY:** This \$99,000 Agreement with the WTCPB will provide funding to assist the County in seeking economic partnerships that support the County's cluster industries, branding/promoting Palm Beach internationally, assisting local and national businesses to grow internationally, and motivating foreign-based companies to expand into and invest in Palm Beach County. The scope of services outlines for FY 2007 is to: assist in designing and preparing the Exporter/Importer Non-Certificate Courses at Palm Beach Community College and recruit instructors and speakers; conduct six (6) half-day export/import seminars for local businesses; work in coordination with chambers of commerce and the Office of Small Business Assistance to channel business through the resources available; update existing exporter/importer database by adding companies with less than \$1M dollars per year in revenue; research and analyze the County's decline/growth of exports by industry and dollar volume; design a Real Estate Repository of Information regarding purchases by foreigners; construct and operate a two (2) day County Orientation Program for four (4) foreign banks in conjunction with the BDB; and construct and operate a two (2) day County Orientation Program for three (3) non-US-based bio companies in conjunction with the BDB. Countywide (DW)

OCTOBER 24, 2006

4. REGULAR AGENDA

A. ADMINISTRATION (Cont'd)

3. Staff recommends motion to approve: extension agreements for the following 2005-2006 Neighborhood Partnership Grant (NPG) grantees for the period of October 17, 2006 to April 17, 2007:

- A) City of Belle Glade;
- B) Palm Beach Sheriff's Office/Prince Drive Project;
- C) Palm Beach Sheriff's Office/Crime Prevention Project;
- D) Kenwood Estates Community Residents Group;
- E) Drexel House Residents Council; and
- F) Sharon McConnell representing W.E. C.A.R.E.;

**SUMMARY:** The grantees listed above are requesting a six (6) month extension of the agreements originally executed on October 18, 2005 (R2005-1936, R2005-1938, R2005-1941, R2005-1943, R2005-1945, and R2005-1948) in order to complete the projects funded through the NPG Program in Fiscal Year 2005-2006. Districts 2, 3 4, 5 6 & 7 (AH)

B. CLERK AND COMPTROLLER

- 1. **Staff recommends motion to approve:** Warrant List.
- 2. Staff recommends motion to approve: Contracts (regular) and claim settlements list as submitted by various departments to the Clerk & Comptroller's Office. Countywide

C. COMMUNITY SERVICES

1. Staff recommends motion to:

**A) ratify** Commissioner Warren H. Newell's signature on the 2007 HIV Emergency Relief Project Grant application; and

**B) adopt** Resolution delegating authority to the County Administrator, and/or his designee, to sign any other necessary Ryan White related documents.

**SUMMARY:** The County has been notified that it is one of the Eligible Metropolitan Areas (EMA's) which will receive funds under the Title I HIV Emergency Relief Grant. The purpose of the funds is to deliver or enhance HIV-related outpatient and ambulatory health and support services, including case management and comprehensive treatment services for individuals and families with HIV disease. The emergency process was used because the grant application for FY 2007 had to be submitted to the U.S. Department of Health and Human Services by October 2, 2006. The authority of the County Administrator and/or his designee to sign other necessary related documents will be needed to ensure that there will be no interruption of services to affected clients within the program. (Ryan White) Countywide (TKF)

4. REGULAR AGENDA

D. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

- 1. **Staff recommends motion to adopt:** a Resolution authorizing the issuance of not exceeding \$16 million principal amount of Public Improvement Revenue Bonds, Series 2006 (Parking Facilities Expansion Project) for the purpose of providing parking facilities; providing for certain other details relating to the Series 2006 Bonds; approving the form of and authorizing the distribution of a preliminary official statement relating to the Series 2006 Bonds; authorizing the County Administrator or his designee to “deem final” for the purposes of Securities and Exchange Commission Rule 15c2-12 the preliminary official statement prepared in connection with the Series 2006 Bonds; providing for the undertaking required by Rule 15c2-12 of the Securities and Exchange Commission; authorizing the proper officers of the County to do all acts necessary and proper for carrying out the transactions contemplated by the Resolution; providing for the repeal of prior inconsistent resolutions or proceedings; and providing for an effective date. **SUMMARY:** The financing of the vertical expansion and upgrading of existing related infrastructure to the Judicial Center Parking Garage has been planned and included in the County’s Capital Improvement Program. The Board appointed the underwriting team and bond counsel at its meeting on October 17, 2006. We expect to sell the bonds on November 20, 2006 and have the Board approve the bond purchase agreement on November 21, 2006. Countywide (PFK)

E. TOURIST DEVELOPMENT COUNCIL

- 1. **Staff recommends motion to approve:** Amended and Restated Agreement (R2001-1109, as amended) with Discover Palm Beach County, Inc., d/b/a Palm Beach County Convention & Visitors Bureau (the “CVB”) for oversight and management of the operation of the Palm Beach County Convention Center (“The Convention Center Management Contract”). **SUMMARY:** The Amended and Restated Agreement: A) provides for a five (5) year term, from October 1, 2006, through September 30, 2011; B) deletes references to the pre-opening period; and C) makes certain amendments of a technical nature as described in the Summary of Changes. Countywide (MC)

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**BOARD MEETING  
PALM BEACH COUNTY, FLORIDA**

**ADDITIONS, DELETIONS, & SUBSTITUTIONS**

**OCTOBER 24, 2006**

<u>PAGE</u>	<u>ITEM</u>	
3	4A-3*	<p><b><u>REVISED TITLE:</u></b> Staff recommends motion to approve: extension agreements for the following 2005-2006 Neighborhood Partnership Grant (NPG) grantees for the period of October 17, 2006 to April 17, 2007:</p> <p><del>A)</del> City of Belle Glade;</p> <p><del>B)</del> <u>A)</u> Palm Beach Sheriff’s Office/Prince Drive Project;</p> <p><del>C)</del> <u>B)</u> Palm Beach Sheriff’s Office/Crime Prevention Project;</p> <p><del>D)</del> <u>C)</u> Kenwood Estates Community Residents Group;</p> <p><del>E)</del> <u>D)</u> Drexel House Residents Council; and</p> <p><del>F)</del> <u>E)</u> Sharon McConnell representing W.E. C.A.R.E.;</p>
3	4C-1	<p><b><u>REVISED MOTION/TITLE &amp; SUMMARY:</u></b> Staff recommends motion to:</p> <p><del>A)</del> <b>ratify</b> Commissioner Warren H. Newell’s signature on the 2007 HIV Emergency Relief Project Grant application; and</p> <p><del>B)</del> <del><b>adopt</b> Resolution delegating authority to the County Administrator, and/or his designee, to sign any other necessary Ryan White related documents.</del></p> <p><b>SUMMARY:</b> The County has been notified that it is one of the Eligible Metropolitan Areas (EMA’s) which will receive funds under the Title I HIV Emergency Relief Grant. The purpose of the funds is to deliver or enhance HIV-related outpatient and ambulatory health and support services, including case management and comprehensive treatment services for individuals and families with HIV disease. The emergency process was used because the grant application for FY 2007 had to be submitted to the U.S. Department of Health and Human Services by October 2, 2006. <del>The authority of the County Administrator and/or his designee to sign other necessary related documents will be needed to ensure that there will be no interruption of services to affected clients within the program.</del> (Ryan White) <u>Countywide</u> (TKF)</p>

**ADD-ON:** **Staff recommends motion to make:** six (6) appointments to the Budget Advisory Committee to represent Commission Districts 1, 2, 4, 5, 6 and 7 from the nominees listed below:

<u>Nominee</u>	<u>Background</u>	<u>Nominated by</u>
Not Yet Determined		Commissioner Marcus
Ken Neilson	Internal Audit	Commissioner Koons
John A. (Jack) Warner	Executive Consultant	Commissioner McCarty
Arthur Bernstein	Former Banker	Commissioner Aaronson
Gina Rascati	Real Estate Appraiser	Commissioner Masilotti
Not Yet Determined		Commissioner Greene
Randolph A. Roy	VP & Treasurer, Moody's	Self
Jay H. Abrams, Ph.D.	Municipal Credit Analyst	Self
John Parsons	Sales/Marketing	Self

**SUMMARY:** At its October 3, 2006 meeting, the Board approved a resolution (R2006-2138) establishing the Budget Advisory Committee, appointing Commissioner Newell chairman and directing staff to present this agenda item to appoint six (6) members. The resolution requires a super majority vote to approve each appointee who will represent the district on the Committee. The members are required to “possess special expertise and experience in business or government”. The resolution states that the first two (2) appointees will serve three (3) year terms, the second two (2) appointees will serve two (2) year terms and the last two (2) appointees will serve one (1) year terms. The resolution also states that the Commissioner serving as Chair will not have an appointment to the Committee. Countywide (PFK)

**NOTE:** Items that were revised, added, deleted, or backup submitted and were not listed on the preliminary addition/deletion sheet distributed to the Board the prior day are noted with an asterisk (\*).